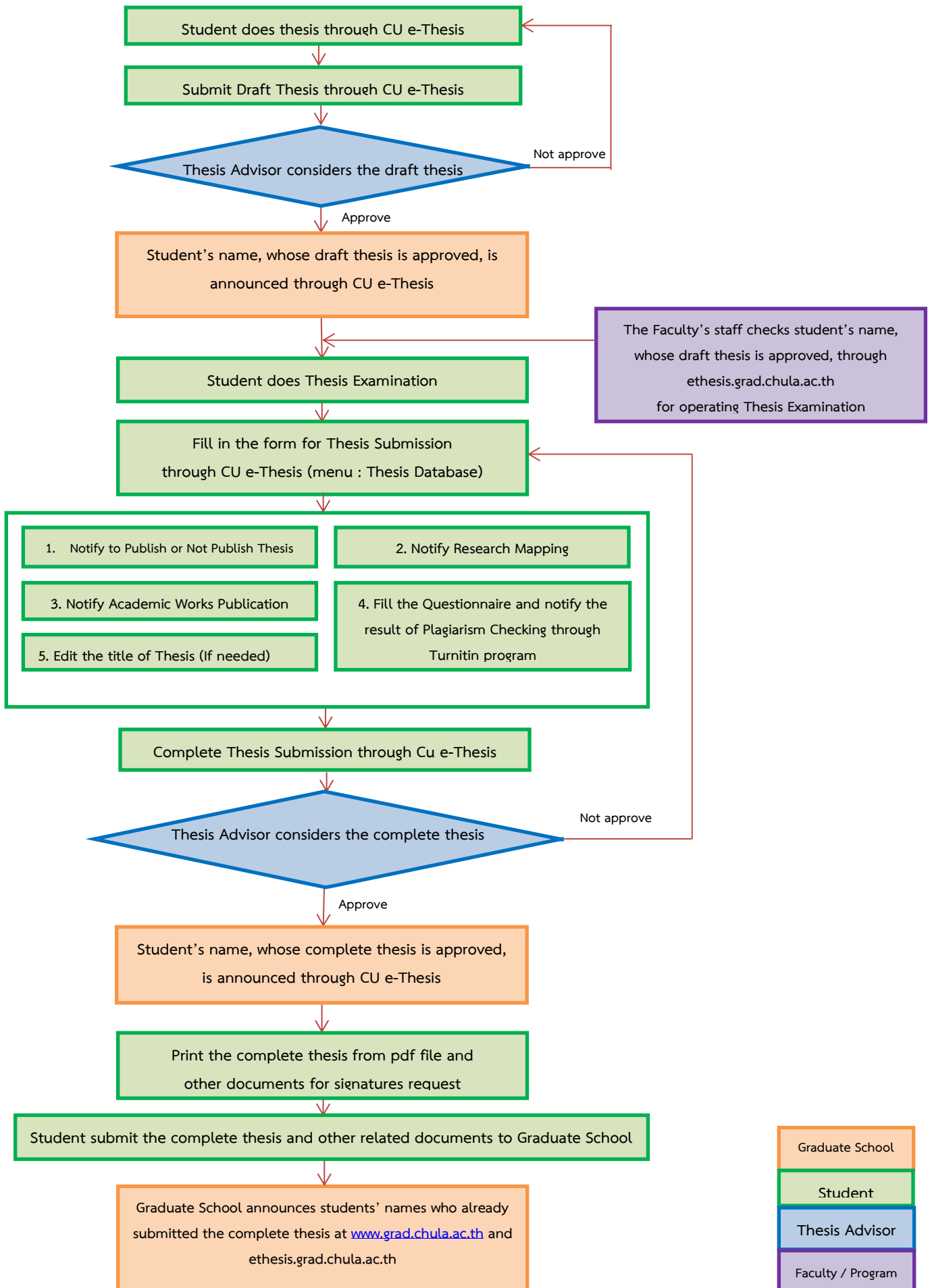


Thesis Submission through CU e-Thesis



Graduate School
Student
Thesis Advisor
Faculty / Program

Thesis Submission Regulation for CU e-Thesis User (from Second Semester, Academic Year 2013)

First : Preparing Information

- 1.1 MS Word or PDF file of documents/evidences about thesis dissemination (not more than 3 files) (**only for students who have their thesis publicized**)
- 1.2 An original report from turnitin program, only the page showed percent of plagiarism

Second : Thesis Online Submission

- 2.1 Log on to <https://ethesis.grad.chula.ac.th> (Menu : Thesis Database > Home)
- 2.2 Fill in Thesis Dissemination Consent Form
- 2.3 Fill in Research Mapping Form
- 2.4 Fill in Thesis Dissemination Reporting Form and upload file (item 1.1 above) (**only for students who have their thesis publicized**)
- 2.5 Fill in the Questionnaires and fill the percent of plagiarism from turnitin program (item 1.2)
- 2.6 Print out Documents for submission of complete thesis, and then offer **advisor and chairperson to sign it**

Third : Completed Thesis Submission

Students must submit the complete thesis with the documents for submission of complete thesis at Graduate School by 16.00 of the last day of submission complete thesis as announced in the Academic Calendar (CR90). The documents are as follow:-

- 3.1 **1- Copy of the complete thesis**
 - with printed **barcode on the first page of the thesis cover, and the left of every pages**
 - with **actual signature** of dean and thesis examination committee on approval page
 - without binding
 - In such cases where not the committee member have signed the approval page/abstract, students must submit the thesis with a memo from the chairperson of the thesis examination committee explaining the reason for the incomplete signature and the date that can be submitted.
- 3.2 **Documents for submission of complete thesis** (item 2.6) signed by the student, the advisor and the chairperson of the examination committee
- 3.3 **Original report from turnitin program**, only the page showed percent of plagiarism
- 3.4 **Copy of documents/evidences about thesis dissemination publication** (only for students who have their thesis publicized)

Suggestions:

1. Students planning to graduate in any semester must have their thesis publicized before the first day of the following semester. If students failing to publicize the thesis within the time limit of Graduate School, **they must be contact the faculty to submit a request for their status maintenance (only for students who still have their academic time)**
2. Graduate School **does not allow for any further edition to the submitted thesis** as all the examination committee members have signed in the said thesis.
3. Graduate School **does not allow to search the whole submitted documents**
4. Students submit only one copy of complete thesis and pay for thesis binding 170 baht and more 1-black and white photocopies. (If student would like to have 2 copies of thesis in color, please submit 2 copies of the whole thesis and pay only for thesis binding 170 baht, without photocopying expense).
5. Students can download "Handbook of turnitin program" via <http://www.car.chula.ac.th/gotoweb/GuideTiiMay2011.pdf>