

Number 96. The Thesis Examination Committee is expected to read a thesis, discuss with each other on the day of the examination and test the student's knowledge by interviewing the student or by other means. They are also responsible for granting an approval of a change in the topic of a thesis, which shall not affect the research proposal previously approved.

In cases where there are changes in students' research topics, the chairperson of a thesis examination committee shall inform the Graduate School and the Office of Registrar.

Number 97. Students can take a thesis examination only when:

(1) they have registered for all the courses required by the Program;

(2) their research proposals have been approved by the Faculty Board no less than 60 days before the day of the examination;

(3) there are evidence that the students have submitted research articles, which are part of their theses, to academic journals for publication, or that the students have been accepted to present their research in academic conferences. This shall be in accordance with the Regulation Numbers 103 or 104.

Number 98. A student who wishes to take a thesis examination shall submit the final version of his/her thesis, which has already gained approval from his/her supervisor, to the Graduate School no less than 2 weeks before submitting a petition for an appointment to be made for the thesis examination.

After the thesis format has been checked by the Graduate School, the student, with the consent of his/her thesis supervisor, shall submit a petition for an appointment to be made for the thesis examination to the Faculty within the period stipulated by the Program Committee. The petition must be submitted no less than two weeks before the exam date.

The Program Committee shall make an announcement publicizing the examination date no less than 1 week before the examination date.

Number 99. The thesis examination shall be conducted openly and people from outside may be allowed to observe the examination. Exceptions are given when it is deemed necessary for certain part(s) of the information must be protected, in which case the Chairperson of the Thesis Examination Committee or the thesis supervisor may arrange to have the examination conducted otherwise.

On the day of the thesis examination the Thesis Examination Committee, including the Chairperson and Committee Members, must consist of a minimum of 3 people for an examination of a thesis at the master's degree level and a minimum of 5 people for that of a doctoral thesis. In cases where the members fall short of the aforementioned number and components, the examination is to be postponed.

In inevitable cases where the Chairperson or Members of the Committee cannot attend the examination, the examination may be conducted via information technology networks or an assessment of a thesis is made in writing. In such cases, the reasons and result of the assessment must be notified to the Chairperson of the Thesis Examination Committee before the examination takes place.

Number 100. Once the thesis examination has been completed, the Thesis Examination Committee should convene in private in order to determine the outcome of the exam. Afterwards, the Chairperson of the examination shall submit a report of the results, through the Chairperson of the Program Committee and Department Head, to the Faculty Board within 2 weeks from the day the examination was completed. The results must be notified to the student within 3 weeks from the day of the examination.

With respect to the assessment of a thesis, the Chairperson and members of the Examination Committee shall have one vote each. The votes from the thesis supervisor and a co-supervisor shall be counted as one vote. The result shall be decided by the majority votes. In cases where the number of votes is equal, the Chairperson of the examination shall decide on the result. Exceptions to this practice are given in cases where the Program Committee agree to have a different method of assessment, in which case an announcement of the method(s) must be made in advance.

Part 7

Thesis/ dissertation format, copyrights and publicizing research work

Number 101. The format of the thesis/ dissertation should comply with the Graduate School's instruction manual.

Students must submit the copies of their complete theses to the Graduate School in the number and form within the period of time announced by the Graduate School each academic year.

Under Part 2 of Section 2: Period of Study, students who submit their complete theses later than the deadline stipulated by the Graduate School will not graduate in that semester and still have to register for Thesis/ Dissertation in the next semester.